

List of Policies and Procedures	Status	Review
Anti-Bullying for youth groups	Procedure	
Board members induction pack	Complete	Annually
Bullying and Harassment in the Workplace	Approved 2011	2016
Child Protection	Approved 2010	2015 completed
Code of Practice for Group Work	Procedure	
Code of Practice for One to One work	Procedure	
Code of Practice for Residential Work	Procedure	
Communication Strategy	Procedure	
Complaints Policy``	Approved 2014	2018
Confidentiality Policy	Approved 2015	2018
Data Protection/ Freedom of Information	Approved 2014	2017
Dealing with Incidents	Procedure	
Equality Policy	Approved 2010	2016
Finance Handbook	Approved 2009, 2013, 2015	2017
Health and Safety Policy	Approved 2011	Review 2016
Health Promotion Policy	Reviewed 2015	2018
HR Handbook	Approved 2009, 2011	2016
Learning and Development Policy	Approved 2006	2016
LGBT Policy	In development	
Lone Working Policy	Approved 2015	2018
Media and PR Policy	Approved 2011	2016
Partnership and Interagency Policy	Draft for Approval	2017
Planning and Evaluation Guidelines	Procedure	
Procurement Procedures	Approved 2015	2017
Professional Conduct Guidelines	Procedure	
Record Keeping Policy	Approved 2015	2018
Sexual Health Policy	Approved 2015	2018
Staff induction pack	Procedure	
Staff Support and Supervision Guidelines	Procedure	
Substance Misuse	Reviewed 2015	2018
Use of Built environment	Procedure	
Use of Internet and Email	Approved 2008	2016
Volunteer Charter	Procedure	
Volunteer induction Training	Procedure	
Volunteer Policy	Approved 2011	2014
Contingency guidelines for Youth Clubs	Procedure	
Youth Participation	Approved 2015	2018



















